

To all tournament hosts:

Enclosed you will find the materials furnished by the Iowa Wrestling Federation for your upcoming tournament.

The IWF is providing the following:

- Wall Charts – Please obtain from an IWF pairing official.
- Work sheet – one copy. Make additional copies at your expense.
- Bout sheet – one copy. Make additional copies at your expense.
- USA membership cards must be obtained from Denna Massey. You can contact her at 712-366-0738 or djcm19273@yahoo.com
- Medals - @ \$2/medal will be shipped separately
- Tournament report forms to be completed and returned by you
- Injury report sheet for reporting injuries to the IWF.
- Notice of injury form. Please have these available at your tournament.

You will supply your tournament with the following:

- All copies of paperwork necessary (worksheets, bout sheets, weigh-in cards, etc.)
- All table workers, officials, scorekeepers, etc. (You can contact Mike Garvey at 641-628-8238 or mgarvey@iowatelecom.com for mat officials and Denna Massey at 712-366-0738 or djcm19273@yahoo.com for pairings officials)
- A facility, which is safe and adequate for hosting the tournament.

Entry fees for all IWF tournaments should be \$10. Of the \$10 entry fee, \$4 per entry will be sent to the IWF.

Weigh ins will be 7:30 – 9:00 am unless otherwise noted ahead of time. It is very important to do a skin check at weigh ins also.

If you have any questions please contact me.

Mark Reiland
1907 Kathlin Drive
Iowa City, IA 52246
319-354-7842
merv167@mchsi.com

People and supplies the local site must provide

Gate: 1 person, marker, change

It is your option but most sites honor USA Wrestling Coaches Cards for entry

Weigh-ins: 2 people, markers. Weigh-ins are from 7:30 to 9:00 am unless otherwise noted.

USA Clothing Stand: Having a USA clothing stand is a good way to make some extra money for your tournament, but it is not required.

Concessions: 1-2 people. Be sure to have parents/boosters bring goodies, this is another way for you to make money on a small tournament.

Mat officials: A head mat official that is licensed and trained in the current USA Wrestling Freestyle and Greco Roman rules is required.

3 officials/mat – If you are not sure that you will have enough officials for your tournament; contact Mike Garvey for information on additional people you may contact. However, you need to build a core group of competent officials from your area to staff your tournament so that you do not have to rely on officials that may have to drive a long way to help you.

1 timer / mat

Supplies needed for each mat are:

- 1 clipboard
- 1 table
- 1 set of score cards
- 1 clock
- Several pencils

Be sure to have appropriate materials for handling blood clean up also.

Announcer: 1 person to assign bouts to mats, receive completed bout sheets from winners, and announce awards

Tournament assistant: Someone from the local site who is willing to sit at the head table to do the following:

1. Help arrange exhibitions – wrestlers will normally find other wrestlers to have exhibition matches with. Be sure each wrestler has an adult to OK the match so no wrestler is taken advantage of by age or weight.
2. Hand out medals as weight classes are announced. Check off those who receive their medals on the work sheet.

Head Pairing Official: A pairer that is licensed and trained in the current USA Wrestling and IWF pairing procedures is required.

Set up and pairing volunteers: If you have volunteers for your tournament set up and pairings that are not licensed, then you should have them come during weigh ins for a clinic to be given by the Head Pairier. You need 3 to 5 responsible people who are willing to work the entire tournament to attend the clinic. This will help you build a solid foundation of knowledgeable people for future tournaments. Be sure to indicate to the Head Pairer your intention to have a clinic so that he/she will be prepared.

Wall Chart Posting: 2 responsible people for posting results on the wall charts will be needed (only 1 may be needed for very small tournaments). These individuals should also attend the clinic and help with set up so that they understand the significance of all the markings that are made on the charts.

Supplies needed for set up and tournament operations:

- Bout sheets – you will need about 2 times the number of bout sheets as you have entries. Copy off the sample sheet that is provided in your tournament packet
- Pairing wall charts – 1 per weight class is needed plus a few extra. Copy off the sample that is provided in your tournament packet
- Wall charts – provided by a pairing official
- 1 box of paper clips
- 3 bottles of white out
- 1 box of ball point pens
- 10 red felt tip markers
- 4 rolls of masking tape
- Rubber bands
- 2 glue sticks
- Color coded weigh in cards\

Participant's waiver and release

In consideration of being allowed to participate in any way in an Iowa Wrestling Federation program and related activities the undersigned:

- A. Acknowledges and fully understands that each participant will be engaging in activities that involve risk or serious injury, including permanent disability and death and assume all the foregoing risk and accepts personal responsibility for damages following such injury, permanent disability or death. Parent or guardian must sign this release.

Name of participant

Signature of Parent or Guardian

Iowa Wrestling Federation / USA Wrestling
Tournament Financial Report Form

Return this form within 5 days after your tournament to:

Steve Knipp
1119 Kaplan Drive
Waterloo, IA 50702

Tournament Site _____ Date: _____

Number of entrants:

Kids _____
Cadets _____
Juniors _____
Open _____

Total number of entrants _____ X \$4 each = \$ _____

Number of medals awarded _____ X \$2 each = \$ _____

Number of medals returned _____

Total amount to be sent to the IWF \$ _____

Send money with the form to Steve Knipp (see address above)

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Number of USA Cards sold _____ X \$30 each = \$ _____

Number of USA Cards returned _____

Send unused cards and money for cards sold to: Denna Massey
19273 Cobalt Lane
Council Bluffs, IA 51503

Please send checks or money orders only – DO NOT SEND CASH

You will be billed for all USA Wrestling cards not returned at \$30 each. You must keep track of all names, card numbers, addresses, birth dates, etc. for each card sold. If a mistake is made on a card, write the word "VOID" across the card and return it to Denna.

IWF
Coaches & Officials
Tournament Record

Tournament _____

Tournament site _____

Date _____

Tournament Director _____

Chief Pairer _____

Chief Official _____

Coaches

Officials

Pairers

Please return to:
Mark Reiland
1907 Kathlin Drive
Iowa City, IA 52246

